



Anna Szafraniec

I have over 15 years of experience in VAT Compliance, supporting both foreign and Polish companies. In addition, I have a number of managerial skills necessary in managing teams and projects. I am involved in creating tax and IT solutions for business, including: for e-invoicing. My nearest surroundings can easily confirm my responsibility, commitment, care for relationships and attitude towards cooperation. People and valuable interpersonal contacts are key to my design work. Thanks to my interpersonal skills, I am good at long-term customer service and building relationships.

CONTACT

📍 Warsaw

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SKILLS

- Leadership
- Emotional intelligence
- Building relationships
- Problem solving
- Collaboration
- Communication
- Team building
- Project management
- Coaching

HOBBIES AND INTERESTS

- Coaching
- Psychology
- Sport

LANGUAGES

Polish: First Language

English: C1
Advanced

CERTIFICATIONS

- Business Coaching Diploma at PwC
- Executive MBA International Week at Bologna Business School

KEY EXPERIENCE

VAT Compliance Director CEE

ASB Tax Sp z o.o. - Warsaw

- 07/2020 - Current
- Business development of VAT Compliance services in the CEE
 - Ensuring the highest standards of customer service, ensuring VAT compliance and identifying risk.
 - Train employees to emphasize the importance of protocols and requirements.
 - Leadership development
 - Automation and optimization of VAT compliance processes

VAT Manager CEE

ASB Tax Sp. z o.o. - Warsaw

- 09/2019 - 07/2020
- Continuous building of an effective team.
 - Ensuring the highest quality of provided VAT compliance services.
 - Coordination of pan-regional projects.
 - Monitored staff performance, continually seeking ways to improve team delivery for optimized financial success.
 - Established monthly goals, communicating priorities to staff and closely tracking progress to achieve success.

VAT Manager /VAT Customer Manager

KR Group Sp. z o.o. Sp.k - Warsaw

- 08/2008 - 08/2019
- Set up business contracts, obtained signatures and processed paperwork.
 - Cooperation with key business partners
 - Ensured customer service stayed excellent, assisting customer needs.
 - Managed team by offering support and constructive feedback
 - Supervision over VAT settlements.

EDUCATION

06/2023 **Executive MBA**

Akademia Leona Koźmińskiego - Warsaw

06/2009 **Tax Law**

University of Warsaw - Warsaw

06/2007 **Master's degree in economics**

SGGW - Warsaw